

CARGREEN YACHT CLUB - DINGHY PARKING – ADMINISTRATIVE PROCEDURES

Please note: The Dinghy Parking Manager for 2010 is Tony Head tel 07885-914148 (text preferred) tony-head@lineone.net

INTRODUCTION Dinghy sailing is very strongly encouraged at Cargreen, and Members are invited to park dinghies on site to facilitate their sailing. These procedures are intended to provide parking with minimum fuss and maximum enjoyment. Please take time to read and digest them.

1. **ADMINISTRATION** Dinghy parking will be administered by a Dinghy Parking Manager appointed by the Committee. In general, administration of parking will be by email as far as possible. Dinghy parking records will be maintained on the CYC Membership Database, and subject to the Data Protection Acts.
2. **INITIAL APPLICATION TO PARK** A Member wishing to park a dinghy at Cargreen should make initial contact with the Dinghy Parking Manager, preferably by email but alternatively by GSM text message, supplying the following information: a) Name and email address of owner b) Type of dinghy c) Date first on site d) Confirmation trolley marked with name of owner e) Confirmation dinghy is covered by third party insurance. Acknowledgement will be made and the Member invoiced (by email where possible) for the appropriate initial fee.
3. **PARKING AREA** In general, dinghies are to be parked on the grass to the south of the Club Site, whilst tenders are to be kept on the foreshore or in “toast racks”. Exceptionally some tenders are authorised to park on the dinghy area but are subject to dinghy parking fees.
4. **TYPES OF DINGHIES** In general, only light mono-hull dinghies are to be parked on site. Exceptionally catamarans and heavy traditional craft etc may be parked, if suitable arrangements can be devised to the satisfaction of the Dinghy Parking Manager.
5. **PARKING POSITIONS/ACCESS ROUTE** Members will not be allocated a specific parking position. However the dinghy parking area has a U-shaped access route marked with small paving stones set into the grass, with the intention that dinghies at the back of the grass area can be as easily extricated as those craft in the front. It is important this access route is kept clear in fairness to Members with dinghies parked at the back.
6. **TROLLEYS** Dinghies are to be kept on trolleys.
7. **CONDITION** Dinghies and trolleys are to be maintained in reasonable condition. Dinghies and trolleys in poor condition are liable for removal off site.
8. **MARKING OF TROLLEYS** Trolleys are to be clearly and indelibly marked with the name of the owner. *This is critical for administration purposes. **No name – no parking.*** Un-named trolleys (and the dinghy thereon) are liable for removal off site.
9. **TROLLEYS** Trolleys must be capable of being moved easily by one person. This is to facilitate grass cutting, and to allow shuffling around to avoid bald patches developing on the grass. Unwieldy trolleys are liable for removal off site.
10. **COVERS/DRAINAGE** Dinghies are to be covered or otherwise set up so as not to collect water and thus impede movement of dinghies when cutting the grass. Dinghies persistently full of water are liable for removal off site.
11. **PROPS ETC** Piles of tyres and similar props for dinghies are not allowed; this is to avoid damage to the grass. If propping of a dinghy is essential, say for proper drainage, then a purpose made lightweight prop, which causes minimum damage to grass and can easily be moved when grass cutting, is to be provided by the owner. This prop is to be clearly marked with the owner’s name and attached to the parent trolley by lanyard or similar.
12. **THIRD PART INSURANCE** Dinghies parked on site are to have third party insurance in force. Confirmation of this will be required on initial application to park and at annual renewal.
13. **FEES** Parking of dinghies is subject to fees paid in advance, as agreed at AGM. The parking season will run from 1 April. Fees should be paid by cheque in favour of Cargreen Yacht Club Ltd and sent to the Dinghy Parking Manager. Parked dinghies for which fees have not been paid on time are liable for removal off site.
14. **TIME LIMITS** Members are responsible for ensuring fees are paid within one month of first parking at Cargreen, thereafter annual renewal fees are to be paid by 1 April each year.
15. **ANNUAL REMINDERS** The Club will endeavour to send reminders to existing dinghy parkers in March each year, but ultimately the responsibility for paying parking fees on time lies with Members.